2018-01

For previous issues, please go to the Research Support Newsletters page (this can be viewed from within the University only).

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News

Updated Research Accounts Operations team chart

Please find attached the Research Accounts Operations team chart.

Research Councils equipment

The Research Council terms and conditions do not allow virement from (or to) equipment budgets; the application of these rules has resulted in a few departments losing funding when the final expenditure statement is submitted. Therefore, a separate top task should always be created for equipment budgets with a separate sub-task to track the spending and to keep the price adjustment in check.

Please ensure that all Research Council equipment budgets are requested in this way during the set-up of projects going forward.

Research Councils interim expenditure statements
The Research Councils have updated their terms to allow for the request of Interim Expenditure Statements. So far a couple of requests have been received by the University, firstly, these were sent to the PI and, secondly, comprised of an Excel template not completed or submitted through Je-S. As such the requests are difficult to track. Please be aware that these requests can arise, and contact Research Accounts when an IES has been requested.

**WT Grant Tracker**

Wellcome Trust have now changed the way we complete financial reporting on the projects funded by them. End of Grants Spend Reports (EOGSR)s have now been replaced by Final Expenditure Statements (FER)s, which are submitted by Research Accounts on the Wellcome Trust Grant Tracker portal. The FER is available when the grant has passed its end date and we have three months to complete it.

Since the move to the portal we have been sent firm emails from Wellcome stating that unless we submit the report on time the grant will be closed and no further payments will be made.

The FER is one of the three conditions that Wellcome have in order to successfully close a grant down. The other two conditions are the submission of the End of Grant Report (EOGR) and that the research publications detailed in the report comply with their open access policy.

The grant holder’s report (EOGR) is the responsibility of the Principal Investigator. However, the report has to be completed within three months of the grant end date otherwise the grant account will be closed by the Wellcome Trust and funds written back. No further applications for awards will be considered from the grant holder until the report has been returned.

**New bank account references**

Please be aware that the bank details have been updated. No action is required by departments; however, if you receive any queries from research sponsors please contact Research Accounts.

**Horizon 2020 MCSA-ITN**

- National Insurance/ Superannuation percentages annual update
  For those in the USS, the percentage of the gross pay, including on-costs, will be 76.58%. For those not in USS, it will be 88.81%.
Apprenticeship levy update

Please be aware that the apprenticeship levy is an eligible cost for Marie Curie fellows. While the levy is of low value, this will slightly decrease the take home pay of fellows. There is no need to actively contact the fellows about this; however, if queries are raised regarding their pay, the levy is being claimed from the flat-rate funding.

Training

Upcoming reports training

- 8th of May 10am-11.30am: The Materials Conference Room at 21 Banbury Road
- 4th of May 11-12.30pm: NDMRB Seminar Room (Basement) - Tropical Medicine - Old Road Campus

Email Klajdia Bullari to book yourself on the training. The training will be offered on a ‘first come first served’ basis.

For contributions or comments, please contact Samuel Hannis, Assurance Manager, at samuel.hannis@admin.ox.ac.uk or on (6) 16061.

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